

Application Form Facts

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The following should assist when you proceed to complete the application form. However, the application form will walk you through what to do, and you can always ask state emergency medical services (EMS) staff to clarify or provide information about any aspect.

**Rural and General Matching Grant Application Form**

Application and Request for Grant Fund Distribution Forms. State EMS uses the same application and grant distribution form for both the General and Rural matching grant programs.

If the applicant is a rural organization, state EMS can consider the same application twice, once for the General matching grant (75% funds), and once for a Rural matching grant (90% funds).

Rural Matching Grants. Only EMS organizations based in counties with populations in the U.S. 2010 census of 100,000 or fewer **and** a population density of less than 100 people per square mile are eligible for a rural matching grant for which the state will pay 90% of the approved budget.

General Matching Grant Eligibility. All EMS organizations, county, city, and private, including all rural and urban-based organizations are eligible for general matching grants for which the state will pay 75% of approved budgets. However, state EMS can only consider projects that improve and expand EMS for the 75% funding program. The 75% grant program cannot legally fund replacement and ongoing operations.

Dual Review for Rural Organizations. The applicant should not send two applications for the same project to get both a General and Rural matching grant review of the project. State EMS will automatically evaluate all rural matching grant applications that improve and expand EMS for both the rural matching and general matching grant awards, unless the rural applicant at the top of the first page of the application writes, "Solely Consider for Rural 90% Grant Only."

However, rural projects for replacement and ongoing operations cannot legally receive the 75% grants.

**Application Form Structure**

The matching grant application form gives a choice to the applicant to select only one of four types of projects for which to request funds, and defines each:

Direct services,  
Training,  
"Other," and  
Research/evaluation.

The application form will guide the applicant to the parts of the form to complete for the type of project the applicant chooses.

The applicant must complete only one of these four specialized parts, but also complete the balance of the application form.

Some of the parts of the application form are common to all types of projects, but the applicant must complete only one specialized section where the form indicates the choice among the four.

More specifically, in the application form:

The specialized section for Direct Services is Item 11. The applicant must complete Items 10 and 11, omit Items 12, 13, and 14, and resume at Item 15.

The specialized section for Training is Item 12. The applicant must complete Items 10 and 12, omit Items 11, 13, and 14, and resume at Item 15.

The specialized section for “Other” is Item 13. The applicant must complete Items 10 and 13, omit Items 11, 12, and 14, and resume at Item 15.

The specialized section for Research/evaluation is Item 14. The applicant must complete Item 14, omit Items 10, 11, 12, and 13, and resume at Item 15.

Some projects may have relevance to more than one of the four types, but the applicant must choose only one for each request.

All applicants must complete and sign as indicated on the form: Items 1 through nine, Items 16 through 19, and the Request for Grant Fund Distribution form.

### **Request for Grant Fund Distribution Form**

All applicants must complete the top part of the one-page “Request for Grant Fund Distribution Form”. The state EMS office completes the bottom part.

The form is not a direct part of the scoring process, but is required by our state finance office before they can remit your state grant funds.

State EMS has added this Request Form to the application form that it distributes. So you should automatically get it when you get the application form from the state EMS grant website or by e-mail attachment.